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| Agenda |
| March 11, 2020 |
| **WRP Board Meeting** |
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| **Time:** | 10:00 a.m. – 2:00 p.m. |
| **Location:** | Hotel Marshfield, 2700 S. Central Ave, Marshfield, WI |
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| Present: | Bob Borremans, Sandy Decker, Carrie Diamond, Seth Hudson, Todd Johnson, Kenyon Kies, MaryAnn Lippert, and Rebecca Giroux |
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| Absent: | Dave Armstrong, Michael Decorah, Lisa Taylor, Jerry Wehrle and Errin Welty |
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| Others: | Steve Peterson and Carol Wetuski |
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|  | Call Meeting to Order |
|  | Vice President Decker called the meeting to order at 10:00 a.m. She reported that president Wehrle’s surgery went well and he is still recovering in the hospital. |
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|  | Tour Hotel Marshfield Conference Facilities |
|  | The group toured the Hotel Marshfield facilities to get a sense of the areas that will be used for the Summit.80% New people |
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|  | 2020 Summit & Financial Updates |
|  | Peterson said that enrollment is going well with about 80% new people. Had to schedule a second bus. Now one bus tour will go north and the second south. He will send out a follow-up email to participants to have them select their tour preference. They want board members to serve a tour guides.The Wednesday evening reception is feature light hors d'oeuvres. They want people to go out and patronize local businesses.There will be a continental breakfast on Thursday morning. Will look at the possibility of participants eating the hotel’s complimentary breakfast rather than paying for a separate continental breakfast.Group discussed the corona virus acknowledging that they would need to adjust Summit plans. All agreed that rescheduling the Summit is preferred to canceling and refunding fees. Agreed that they would take cues about canceling/rescheduling the Summit from the hotel, county health officials and state agencies. Agreed to a conference call on 4/15/20 at 3:30 to make a final decision. Also talked about the need to establish a refund policy. |
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|  | Approval of Minutes of February 12 2020 Meeting |
|  | Motion by Kies, seconded by Lippert to approve the minutes of the February 12, 2020 board meeting. Motion carried unanimously.  |
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|  | Board Member Updates and Introduction of New Member |
|  | Decker reported that she was having hip replacement surgery but expected to be able to attend the Summit.Diamond announced that she had accepted a new job and would be leaving the board. She thanked everyone for their support.Peterson said that his new employer expressed interest in allowing him to continue to work with WRP as a board member. The group is interested in having him stay active and involved.The group discussed possible new board members and Wetuski expressed interest in seeing more young professionals nominated to the board. There was also discussion to see broader distribution of board members and to see representation from all regions of the state. |
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|  | WRP Manager Update |
|  | Peterson said that his new employer is a Bio-Sun Technologies. They are involved with industrial hemp used in the production of CBD oil.He reported that the WTP website has doubled the number of hits. He also feels that organization networking is getting traction. The are 26 partner organizations right now. Need to maintain and create value to retain partners. |
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|  | Top Rural Development Initiatives |
|  | Only 5 applications have been received. There was agreement that number of awards should be based on qualifications not a number based on applications received. Decided not to reopen application submission and reschedule submission deadline. The team should score the applications received and make the award. Evaluators should send their scoring recommendations to Borremans who will compile the scores. |
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|  | 2020 Small Town Forums |
|  | Decker said that Borremans will temporarily substitute for her on the group planning the Small Community forums. She will resume her role once she is recovered from her surgery. |
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|  | Lunch |
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|  | WRP Manager Transition Update |
|  | Executive committee met with Peterson to discuss transition questions. Peterson will continue tp provide website service through Topdog Promotions at an hourly rate of $60/hour charged out in 15 minute increments. They also discussed job duties. A revised job description, based on the discussion and their recommendation, was enclosed with the agenda. No action was taken.The idea of outsourcing administration tasks with a management organization rather than engage a person to do those functions was suggest. Hudson said an organization he was involved with did that and that he had an RFP for those services that he could share. |
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|  | Draft 2020-21 WRP Work Plan |
|  | Draft 2020-21 work plan was distributed and briefly discussed. No action taken.  |
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|  | WRP Board Member Terms |
|  | Delayed until the June 2020 face-to-face board meeting. |
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|  | Other Items |
|  | None. |
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|  | Adjournment |
|  | Meeting adjourned at 1:55 p.m. |